INSTRUCTIONS FOR COURIERS

Please proceed to the loading dock at The Jackson Laboratory. Please do not bring samples to the front door. If you follow GPS instructions to 10 Discovery Drive, Farmington, CT 06032, you will be brought to the front door. Continue past the front door to the back left side of the building where the loading dock is (see map below).

- Once you arrive at the loading dock in the rear of the building, proceed to the set of stairs leading to the smaller door on the right.
- Press the button at the door, and somebody from the warehouse or security will greet you.
- The warehouse receiving staff or JAX Security will call the clinical laboratory team who will come meet you to collect the sample.
- Please note that samples must be contained in a rigid container at all times.
  - Samples may be transported in a sealed cardboard box inside of a cooler. Please do not remove plastic or paper bags of samples from the transport cooler.
- Deliveries are accepted:
  - Monday – Friday between the hours of 8 am and 4 pm;
  - and Saturday and Sunday between the hours 8 am and 12 pm.
- If you cannot access anyone using the call button at the loading dock door, dial the front desk: (860) 837-2997. Please do not proceed to the front door.