**DO’S AND DON'T’S**

**OF**

**COVID-19 TESTING**

**AT THE JACKSON LABORATORY**

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**DO**
- Keep specimen tube upright
- Place swab side down into collection media
- Break off swab stem so that it is shorter than the tube
- Seal tube cap securely
- Clearly label tube

**DON'T**
- Invert specimens
- Force cap over swab stem that is too long
- Over-tighten the cap
- Hand-write labels
- Misspell, mismatch, or omit patient information

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**DO**
- Follow Category B shipping guidelines for biological substances
- Ensure specimens are maintained at the proper temperature
- Ensure specimen is delivered between 8 am - 4 pm M - F and 8 am - 12 pm S - S

**DON'T**
- Use wet ice
- Use improper secondary containers such as cloth bags or gloves
- Schedule deliveries outside of designated acceptance window

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Improperly labeled, packaged, shipped or stored specimens are subject to rejection