

DO'S AND DONT'S

OF

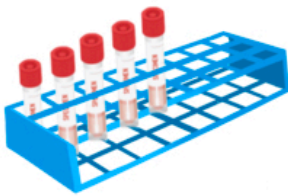
VIROLOGY TESTING

AT THE JACKSON LABORATORY

DO



- Keep specimen tube upright
- Place swab side down into collection media
- Break off swab stem so that it is shorter than the tube
- Seal tube cap securely
- Clearly label tube



DONT



- Invert specimens
- Force cap over swab stem that is too long
- Over-tighten the cap
- Hand-write labels
- Misspell, mismatch, or omit patient information



DO



- Follow Category B shipping guidelines for biological substances
- Ensure specimens are maintained at the proper temperature
- Ensure specimen is delivered between 8 am - 4 pm M - F and 8 am - 12 pm Saturday.



DONT



- Use wet ice
- Use improper secondary containers such as cloth bags or gloves
- Schedule deliveries outside of designated acceptance window



Improperly labeled, packaged, shipped or stored specimens are subject to rejection